



Job Description

<u>Job Title:</u>	Riparian Plant Supervisor.
<u>Responsible to</u>	General Manager.
<u>Purpose:</u>	To supervise and work on the production of riparian plants.

Responsibilities:

- To be responsible for the propagation, growing on and maintenance of riparian plants grown under contract to the Pomahaka Water Care Group and the stock required by the Nursery.
- To pot and plant crops as per the production plan.
- Prune plants as required.
- Weed plants as required.
- Help the dispatch team collect riparian plants for shipping during busy periods.
- Liaise with other supervisors about work requirements to help them when needed and to facilitate the smooth running of the nursery as a whole.
- Keep production details as required by the production control system.
- Attend weekly management meetings and contribute ideas on increasing nursery efficiency, plant quality and customer satisfaction.
- Collect, collate and pack orders to customer standards when needed.
- Report on supplies needed.
- Report on equipment requirements and faults.
- Carry out quality control at every stage in the riparian production process.
- Assist in planning production of plants along with resource and labour requirements.
- Keep shop stocked with crops that are ready for sale.
- All other duties as required.

Applications close Friday 26th March 2021